

Approved 08/13/09

Exeter Fire District

(June 11, 2009)

Call to Order

Chairman Peter Lacouture called the June meeting of the Exeter Fire District to order at 7:13pm. Present were commissioners Lacouture, Slater, Gallagher, Aker, Rooney and Nievera. Ms. Caito, district treasurer, was also present. There were 2 members of the public in attendance.

Public Comment

There was no public comment.

Election of Officers

In accordance with Art. VI, Sect. 2 of the bylaws of the Exeter Fire District:

Mr. Nievera nominated (Mr. Slater second) Mr. Lacouture for the position of Chairman.

Mr. Aker nominated (Mr. Lacouture second) Mr. Wilbur for the position of Vice-Chairman.

Mr. Gallagher nominated (Mr. Slater second) Mr. Nievera for the position of Clerk.

Mr. Nievera nominated (Mr. Slater second) Ms. Caito for the position

of Treasurer.

Mr. Aker moved (Mr. Slater second) that the clerk cast one ballot for the nominated slate of candidates. The motion carried unanimously. The above slate is hereby elected.

Mr. Lacouture then congratulated Mr. Slater as the newest member of the board, as well as Mr. Aker for his re-election to the board.

Treasurer's Report

Ms. Caito reports that the beginning balance in the district accounts was \$282,844.43 as of Feb. 08, 2009. Activity within the accounts brings the current balance, as of May 08, 2009, to \$192,835.05. Mr. Nievera has compared the bank statements with the report of the treasurer and is satisfied with its accuracy. Ms. Caito further reports that as of 05/31 the collection rate had reached 91%, representing collections of \$905,347. Mr. Nievera moved (Mr. Aker second) acceptance of the report of the treasurer. The motion carried unanimously.

Ms. Caito stated that our accountant had suggested the adoption of three (3) new policies regarding conflict of interest, whistleblowers and document retention/destruction. Mr. Lacouture will investigate this suggestion and report back to the board.

Ms. Caito also reported that of the \$2,500 budgeted for abatements, to date \$2,497.55 has been expended.

Ms. Caito informed the board that she would not be able to make

her Q4/08 disbursements to the organizations and maintain an adequate amount of funds to cover the last two months of the fiscal year. After a short discussion Mr. Nievera moved (Mr. Aker second) following the practice of past years by paying the organizations 90% of their quarterly payment when due, and the remaining 10% by August 30. The motion carried unanimously. Mr. Nievera will notify the treasurers of this plan by the weeks end.

Previous Month's Minutes

Mr. Gallagher moved (Mr. Aker second) acceptance of the minutes of the March meeting. The motion carried unanimously. Mr. Nievera will re-circulate these minutes and file them with the Secretary of State's office at his earliest convenience.

Communications

Mr. Nievera reported that all operational mail had been given to the treasurer for her action. He also reported that all communications pertinent to the annual meeting had been addressed. He cited letters of thanks to Mr. Cerullo and the Exeter BOC for their assistance during the meeting.

Old Business

Mr. Nievera gave a report on the status of delinquent accounts to

date. He also gave a brief report on the recently held tax sale.

Mr. Lacouture stated that he thought the Annual Meeting went very well. All agreed.

Ms. Caito asked Mr. Nievera to purchase the new monitor for the office during the month of June so as to keep the expenditure within the current fiscal year. He agreed to do so within the next week.

Mr. Aker needs a representative from station #2 for his Cost Reduction Committee. Mr. Lacouture suggested that he consider Chief Franklin to be the representative. Mr. Aker will contact Mr. Franklin at his earliest opportunity.

Mr. Rooney reported that his ISO Committee has had two meetings to date and that things are moving along.

New Business

Chief Curry reported that they continue to have difficulty getting qualified response for runs during the daytime hours. They have several new/younger members but it will take some time to properly train them.

Mr. Lacouture summarized a recent furnace malfunction that had occurred at station #2. He noted their pleasure with the insurance coverage and re-imbusement.

Chief Caito mentioned the grant process and the fact that he had e-mailed some grant info to the fire companies.

Mr. Nievera had nothing to report with regard to the Dispatch Corp.

Mr. Nievera moved (Mr. Aker second) the formation of a committee empowered with decision making authority over the calculation and

printing/mailing of the new tax bills. The motion carried unanimously. The committee will consist of the tax collector (Ms. McMahon), Mr. Lacouture, Mr. Aker and Mr. Nievera.

Next Meeting

The next regularly scheduled meeting of the Exeter Fire District Board of Commissioners will be held on August 13, 2009. The meeting will be held in the program room of the Exeter Public library and will begin at 7:00pm.

Adjournment

Mr. Nievera moved (Mr. Aker second) adjournment at 8:12pm. The motion carried unanimously.

Respectfully Submitted,

**Bill Nievera, Clerk
Exeter Fire District**